



SALEM-KEIZER  
EDUCATION  
FOUNDATION

## MISSION

The Salem-Keizer Education Foundation is a catalyst for the enhancement of the education of Salem-Keizer public school students by providing resources for creative and innovative programs and materials, educating and mobilizing the community, and sustaining collaborative partnerships that support its goals.

## VISION

Every student in Salem-Keizer receives the best education possible to be a lifelong learner, a contributing and productive citizen and succeed in reaching their academic goals.

## VALUE STATEMENT

The Salem Keizer Education Foundation (SKEF) Board has identified five values core to what we do and how we conduct our business. SKEF exists to support the students and employees of the Salem-Keizer School District with:

- Integrity
- Leadership
- Student Achievement
- Spirit of Community
- Stewardship

# Innovation Grant Application

The Grants Committee of the Salem-Keizer Education Foundation is pleased to open the 2012-2013 Innovation Grant application process.

The grant application, instructions and guidelines are part of this packet. To ensure consideration of your request, please adhere to all the guidelines.

## IMPORTANT DATES

- June 30** Completed grant applications must be postmarked no later than this date.
- Aug. 23-27** Grant notifications sent to applicants.
- Sept. 20** Grants reception.

The Grants Committee has updated the scoring to be more relevant with the school district strategic directions and to align with your site's achievement compacts. In addition, the application has been reformatted to make grant requirements and scoring procedures more clearly stated and easier to read. It is extremely important that applicants follow the required grant proposal format as the applicants will be scored using this format.

We are aware of the challenges you face because of diminishing resources within our schools and classrooms. Our goal is to help you retain a project, or support a new and innovative idea that will benefit your students.

If you have questions about the form or procedures, please contact either of us or visit our website, [www.skeducationfoundation.org](http://www.skeducationfoundation.org), for additional information.

Sincerely,

**Margaret Aeschliman**  
Grants Chair  
503 364-2933

**Krina Lemons**  
Executive Director  
503 364-2933

# Grant Application Checklist

## APPLICATION CHECKLIST

- Cover sheet complete
- School administrator & applicant signatures
- Narrative with budget limited to 5 pages
- 12 pt font minimum  
*(Times New Roman recommended)*
- One inch margins
- Itemized budget
- Project evaluation (If prior grant recipient)

## NARRATIVE & BUDGET GUIDELINES

- I. List the primary goals and objectives of the project in bullet form.
- II. State the issue or concern you want to address with the proposed project.
- III. What is the Learning Goal of the project?
- IV. State how the proposed project is the solution in the SMART goal format:  
How is your project...
  - Specific:
  - Measurable:
  - Attainable:
  - Realistic:
  - Timely:
- V. How does the project link to the strategic direction of the Salem-Keizer School District?
- VI. Describe a clear evaluation plan of the project and how it specifically relates to academic achievement.
- VII. Describe the support from other teachers/staff in your building for this project.
- VIII. Describe to what extent there is parent and/or community involvement in this project.
- IX. Document the number of students to be actively involved in or that would benefit from this project.
- X. Attach an itemized project budget that documents the source and amount of any requested or confirmed support whether in-kind or financial.

# GRANT GUIDELINES & INSTRUCTIONS

1. Please read instructions carefully. Failure to comply with all components may disqualify an application for funding consideration.
2. Applications may be typed or handwritten but should be readable and sequential.
3. Narrative, including Project Budget, must be limited to five pages using one inch margins and no less than 12 pt font, if typed.
4. Applications should be thorough but as brief and concise as possible to appropriately present necessary facts about the applicant and the project for which the grant is being sought.
5. Applicants are encouraged to seek other funding for sustaining projects and/or repeated projects.
6. Transportation, food, rewards, and/or salaries are not eligible expenses for grant support.
7. Individuals may submit only one application per granting period.
8. Grant recipients must complete and return a grant evaluation and financial report within 30 days following the conclusion of the grant project to remain eligible for a future grant award.
9. **DEADLINE:** Grant applications must be postmarked no later than June 30. Applications postmarked after June 30, 2012 will be rejected.
10. **MAILING ADDRESS:** Salem-Keizer Education Foundation  
233 Commercial St. NE  
Salem, Oregon 97301  
Attention: Grants Committee

You can also send applications through inter-district mail.

11. **IMPORTANT: APPLICATIONS WILL BE REJECTED IF APPLICATION REQUIREMENTS ARE NOT FULFILLED.**

## GRANT SCORING CRITERIA

1. Grant application **MUST** meet the Checklist requirements.
2. Project has clear goals and objectives. The application identifies the need to be addressed, clearly summarizes the proposed project, identifies the primary goals and objectives of the project and links them to the evaluation plan. **Total Points: 15**
3. Project identifies content area and is connected to increasing student achievement. **Total Points: 15**
4. Project clearly links to SMART goals. **Total Points: 20**
5. Project is based on research and/or applies best practices in teaching and learning. Replication grants must include evidence of grant's outcome evaluation. **Total Points: 20**
6. Project has clear evaluation plan and identifies how it relates to academic achievement: Evaluation plan specifically relates to goals and objectives and is student focused. **Total Points: 15**
7. Project has capacity to be replicated in other classrooms or buildings. (Replication grants given full credit for this.) **Total Points: 10**
8. Project demonstrates capacity for parent and/or community involvement. **Total Points: 5**



# 2012-2013 SKEF Innovation Grant Application Cover Sheet

Project Title \_\_\_\_\_

Project Coordinator \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Home Address \_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_ Other Participants \_\_\_\_\_

Application Author \_\_\_\_\_

School Name \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

School Address \_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_ Total Project Budget \$ \_\_\_\_\_

Number of Students Actively Involved in Project \_\_\_\_\_ Total Amount Requested from SKEF \$ \_\_\_\_\_

Grade Level(s) \_\_\_\_\_

Summary of Grant Proposal (100 words or Less):

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Yes, I have reviewed this grant proposal with the applicant and confirm that there is building support for the proposed project.

\_\_\_\_\_

24J Building Administrator

\_\_\_\_\_

Applicant Signature

## DEADLINE:

Applications must be received or postmarked no later than June 30, 2012.

## MAIL TO:

Salem-Keizer Education Foundation  
Attn: Grants Committee  
233 Commercial St. NE  
Salem, Oregon 97301

*or send through inter-district mail*

## PROJECTS ELIGIBLE FOR GRANT REPLICATION FUNDS: SUSAN GLEASON AWARD WINNING INNOVATION GRANTS

The Susan Gleason Award honors the memory of Susan Gleason, a founding board member of the Salem-Keizer Education Foundation, and is the most prestigious grant the Foundation presents. The Award is presented to the teacher or team whose proposal meets the highest level of grant criteria each cycle, and which the committee determines symbolizes the innovative and compassionate commitment to children and academic achievement that Susan modeled.

### A World Tour of Cinderella

*Teacher:* Julie James

*Grade Levels:* 3rd and 4th

*Original Project Date:* Fall 2004

The teacher leads students through ten different versions of the classic Cinderella story, as told around the globe. Along the way students sharpen their reading comprehension, geography skills and cultural awareness. They also publish their own Cinderella stories. This project has been replicated in the teacher's classroom every year since its inception.

### Structured Learning Center

**Family Literacy Project: "Open a Book Open a Mind"**

*Teacher:* Kathy Martin

*Grade Levels:* 6th through 12th

*Original Project Date:* Spring 2005

In this project, students choose books to share with younger siblings and parents. This promotes family literacy and encourages students to be literary role models for siblings. Families experience a stronger school/home connection by participating in Structured Learning Center family literacy nights.

### Education for Positive Behavior, Not Punishment

*Teacher:* Patti Togioka

*Grade Levels:* 9th through 12th

*Original Project Date:* 2005-06 School Year

A program was developed by high school teachers and staff to teach students positive behavior strategies, instead of emphasizing punishment for misbehavior. The goal is to diminish negative behaviors and develop good citizenship. This is part of a nationwide program and additional monies may be available through ODE. Patti Togioka has moved from McKay High School to School for the Deaf, and is currently implementing the program there.

### Early Childhood – Road to Literacy

*Teacher:* Laura Foley and five other Salem-Keizer high school teacher

*Grade Levels:* High School and Preschool

*Original Project Date:* 2006-07 School Year

This project aims to teach the importance of family interactions in child development. The grant provide dual language resources to the preschool programs at all Salem-Keizer high schools. Preschool parent involvement is enhanced, and preschoolers develop readiness skills necessary for kindergarten and high school students are the link.

### Heliocentric Learning

*Teacher:* Terry Tucker

*Grade Levels:* K through 5

*Original Project Date:* 2007-08 School Year

In this project, teachers develop interdisciplinary curriculum about solar energy. K-2 students learn about its relation to plants and photosynthesis. Third graders design solar ovens and experiment with heat. Fourth and fifth grade students make model cars, boats and homes with solar cells and panels. Scientific investigations are shared via technology with parents, classmates and the community.

### Blogamundo!

*Teacher:* Megan Garcia and Rebekah Engle

*Grade Levels:* 9 through 12

*Original Project Date:* 2008-09 School Year

A motivational literacy project, Blogamundo! will use camcorders and digital cameras to record images and interviews as a basis for reading and writing skill development. Both images and writing will be posted to a school blog where students will be able to comment on each other's work, keep a portfolio, and write for a real audience.

### Love of Literacy through Multiple Modalities

*Teacher:* Katie Nelson & Marcia Zegar, SLP

*Grade Levels:* K-5

*Original Project Date:* 2009-10 School Year

This project promotes literacy development and school/home partnership by providing a language-rich, interactive learning environment. Connections are made between print, oral language, sign language, music and movement, strengthening the child's internalization of the rhythms, sounds and print of literature, songs, chants, rhymes and poems.

### Let's Read Together: A Family Literacy Project

*Teacher:* Debra Barnes, Bush Elementary School

*Grade Levels:* K-5

*Original Project Date:* 2010-2011 School Year

In an attempt to refine the Spanish Model of Literacy Squared, Bush will augment an insufficient library collection of bilingual and Spanish books. Involving families in the process of shared and modeled reading is a crucial part of the program. As parents engage in first language reading activities with their children, all learning will be developed and strengthened.

### Structured Learning Center Leadership Project

*Teachers:* Kirsten Plumeau and Jody Brehm, Roberts High School

*Grade Levels:* 9-12

The Project will provide leadership opportunities that engage students in community outreach and community service.

### Food Production and Controlled Environment Agriculture

*Teacher:* Steven Holman, West Salem High School

*Grade Levels:* 9-12

A team of biology and chemistry students work together to build four small-scale "aquaponics" crop plant growth systems, which enable students to gain experience with authentic scientific research and the practical use of biology and chemistry.

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